



Agenda Item Form

Agenda Date: June 29

Districts Affected: All

Dept. Head/Contact Information: Byron Johnson, 541-4308

Type of Agenda Item:

- | | | |
|--|---|--|
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Staffing Table Changes | <input type="checkbox"/> Board Appointments |
| <input type="checkbox"/> Tax Installment Agreements | <input type="checkbox"/> Tax Refunds | <input type="checkbox"/> Donations |
| <input checked="" type="checkbox"/> RFP/ BID/ Best Value Procurement | <input type="checkbox"/> Budget Transfer | <input type="checkbox"/> Item Placed by Citizen |
| <input type="checkbox"/> Application for Facility Use | <input type="checkbox"/> Bldg. Permits/Inspection | <input type="checkbox"/> Introduction of Ordinance |
| <input type="checkbox"/> Interlocal Agreements | <input type="checkbox"/> Contract/Lease Agreement | <input type="checkbox"/> Grant Application |
| <input type="checkbox"/> Other _____ | | |

Funding Source:

- ☒ General Fund
☐ Grant (duration of funds: _____ Months)
☐ Other Source: _____

Legal:

- ☐ Legal Review Required Attorney Assigned (please scroll down): None ☐ Approved ☐ Denied

Timeline Priority: ☐ High ☒ Medium ☐ Low # of days: _____

Why is this item necessary:

Waterous parts for the Fire department needed to keep hydrants and other equipment in good conditions

Explain Costs, including ongoing maintenance and operating expenditures, or Cost Savings:

On going yearly purchase of parts.

Statutory or Citizen Concerns:

Safety of public regarding workable hydrants.

Departmental Concerns:

Safety of the Public.

*

DATE: June 21, 2004

TO: Municipal Clerk

FROM: Byron E. Johnson, C.P.M.
Director of Purchasing x 4313

THRU: Aurora Wells
Interim Bid Clerk ext. 4038

CITY CLERK DEPARTMENT
JUN 21 2004 PM 2 03

Please place the following item on the **CONSENT** agenda for the Council Meeting of **JUNE 29, 2004.**

Item should read as follows:

Bid No.: 2004-177 Waterous Proprietary Parts
Award to: Special Equipment Services, Inc.
Kaufman, Texas
Item (s): #1 (all)
Amount: \$30,000.00 (estimated annually)

Department: Fire Department
Funds available: 220010320-503118-01101
Funding source: Fire Department Operating Funds
Total award: \$120,000.00 (estimated)
District (s): All

The Fire and Purchasing Departments recommend award as indicated to the lowest responsive offer meeting specifications, from responsible parties.

Vendor offers the City the option to extend the term of the contract at the same unit prices for one (1) additional year if the option is exercised within one (1) year from the date of the award.

This is a Requirements Type Contract with an initial term of Thirty-Six (36) months.

Contact person: Jesus M. Juarez, Procurement Analyst at 541-4317.

AGENDA FOR: **JUNE 29, 2004**



PROJECT FORM

DATE: June 16, 2004

PROJECT: Waterous Proprietary Parts

NO:2004-177

BUDGET NO: 220010320-503118-01101

FUNDING SOURCE: Fire Department Operating Funds

REPRESENTATIVE DISTRICT(S): All

DEPARTMENT: Fire Department

RECOMMENDATION: 1) Vendor : Special Equipment Services ,Inc.
Kaufman, Texas
Item(s): #1 (all)
Amount: \$30,000.00 (estimated annually)

The Fire and Purchasing Departments recommend award as indicated to the lowest responsive offer meeting specifications, from responsible parties.

Vendor offers the City the option to extend the term of the contract at the same unit prices for one (1) additional year if the option is exercised within one (1) year from the date of the award.

This is a Requirements Type Contract with an initial term of Thirty Six (36) months.

BIDS SOLICITED- 19 (06 local)
BIDS RECEIVED- 05
"NO BID" RECEIVED 01

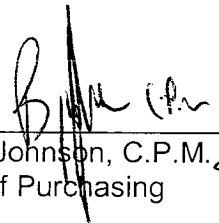
CURRENT TAXED PAID- _____
OUT-OF-TOWN- xx

TOTAL RECOMMENDED AWARD: \$120,000.00 (estimated)

COUNCIL APPROVED ☐ REJECTED ☐ MUNICIPAL CLERK _____

APPROVED:

COUNCIL MEETING DATE: June 29, 2004


Byron E. Johnson, C.P.M.
Director of Purchasing

Memo

TO: LT. BELTRAN

DATE: MAY 28, 2004

ALL RECOMMENDATIONS MUST BE E-MAILED BACK IN A WORD FORMAT ATTACHEMENT, PLEASE FILL IN INFORMATION AND E-MAIL BACK TO ME AS AN ATTACHEMENT.

The award recommendation cannot be presented to City Council until a requisition has been posted in PEOPLESOFT.

We have been reminded by the City Attorney's Office, that no one from the ordering Department, or from Purchasing should discuss the award recommendation with any party, including the potential contractor, except other City employees involved in the project, **until after the actual award recommendation has been placed on the published City Council Agenda.** All questions concerning the award should be referred to the Purchasing Department.

BID #2004-177 **WATEROUS PROPRIETARY PARTS**

Please provide the following information with your recommendation:

<u>POSTED Requisition Number:</u>	<u>#2004007676</u>
Recommended bidder(s):	<u>Special Equipment Services</u>
Recommended Item(s):	<u>Item #1 catalogv</u>
<u>Department ID:</u>	<u>220010320</u>
<u>Account No:</u>	<u>503118</u>
If applicable, Project Code:	<u></u>
<u>Funding Source:</u>	<u>01101</u>
If applicable, Fiscal Year:	<u></u>
<u>Estimated annual expenditure:</u>	<u>\$ 30,000.00</u>
<u>Or Total award amount</u>	<u>\$</u>
District(s):	<u>ALL</u>

Authorizing Signature: Chief Calderazzo, Lt Velasco, Joe Carrillo

DEPARTMENT RECOMMENDATIONS

FROM:

DEPARTMENT:

BID #2004- 177 BID TITLE- WATEROUS PROPRIETARY PARTS

BID ITEM(S) # : 1 entire parts catalog

DESCRIPTION : Waterous Proprietary Parts

VENDOR SELECTED: Special Equipment Services BID AMOUNT: \$ - 23% discount

JUSTIFICATION FOR RECOMMENDATIONS:

Low Bid

IF SELECTING HIGHER BID ITEM(S)
JUSTIFICATION FOR REQUESTING HIGHER BID ITEM(S)

BID ITEM(S) # : _____

DESCRIPTION : _____

VENDOR W/ LOW BID: _____ BID AMOUNT: \$ _____

VENDOR SELECTED: _____ BID AMOUNT: \$ _____

JUSTIFICATION FOR HIGHER BID SELECTION:

ADDITIONAL COMMENTS

If you have any questions in this matter please contact me at 541-4317

Thank you.

Jesus M. Juarez—Procurement Analyst

CITY OF EL PASO BID TABULATION

BID TITLE: WATEROUS PROPRIETARY PARTS

BID DATE: MAY 19, 2004

BID # 2004-177

DEPARTMENT: FIRE

	DACO FIRE EQUIPMENT, INC. LUBBOCK, TEXAS	FIRST IN, INC. PHOENIX, AZ	NATIONAL WATERWORKS LAS CRUCES, NM	SPECIAL EQUIPMENT SERVICES, INC. KAUFMAN, TX
PRICE ADJUSTMENT FACTOR				
ITEM DESCRIPTION	NET <input type="checkbox"/> - 5% DISCOUNT <input checked="" type="checkbox"/> + _____ % MARKUP <input type="checkbox"/>	NET <input type="checkbox"/> - 5% DISCOUNT <input checked="" type="checkbox"/> + _____ % MARKUP <input type="checkbox"/>	NET <input type="checkbox"/> - 15% DISCOUNT <input checked="" type="checkbox"/> + _____ % MARKUP <input type="checkbox"/>	NET <input type="checkbox"/> - 23% DISCOUNT <input type="checkbox"/> + _____ % MARKUP <input type="checkbox"/>
ITEM 1. <u>WATEROUS PROPRIETARY PARTS</u>				
Discount/Mark-up proposed from the <u>WATEROUS</u> Price List [OR Catalog] [Manufacturer or Brand Name]				
LIST NUMBER: _____ DATED: _____ as supplemented, for any quantity as needed.	F-1076-D FEB. 01, 04		ENCLOSED 2-26-01	2004 LIST 2004
FROM PRICE LIST FOR MARKETING LEVEL: WHOLESALER <input type="checkbox"/> DISTRIBUTOR <input checked="" type="checkbox"/> JOBBER <input type="checkbox"/> DEALER <input type="checkbox"/> RETAILER <input type="checkbox"/> [OTHER] _____	<input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

APPROVED BY:

Jesus M. Juarez

DATE: 5/28/04

CITY OF EL PASO BID TABULATION

BID TITLE: WATEROUS PROPRIETARY PARTS

BID DATE: MAY 19, 2004

BID # 2004-177

DEPARTMENT: FIRE

		DACO FIRE EQUIPMENT, INC. LUBBOCK, TEXAS	FIRST IN, INC. PHOENIX, AZ	NATIONAL WATERWORKS LAS CRUCES, NM	SPECIAL EQUIPMENT SERVICES, INC. KAUFMAN, TX
		PRICE ADJUSTMENT FACTOR			
ITEM DESCRIPTION		NET <u>OR</u> % DISCOUNT <u>OR</u> % MARKUP	NET <u>OR</u> % DISCOUNT <u>OR</u> % MARKUP	NET <u>OR</u> % DISCOUNT <u>OR</u> % MARKUP	NET <u>OR</u> % DISCOUNT <u>OR</u> % MARKUP
ITEM	MANUFACTURER'S PRICE LIST IDENTIFICATION:				
1.	MANUFACTURER:	PRICE LIST CAN BE PROVIDED	WATEROUS	AMERICAN FLOW CONTROL	WATEROUS CO.
	PRICE LIST FORM NUMBER	ON A DISC IF NEEDED.	F-1076-D	PRICE SCHEDULE	2004 PARTS PRICES 2-1-04
	AND/OR DATE		2004, February 1st	EFFECTIVE 2-26-01	FILE NAME F-1076-D.XLS
2.	MANUFACTURER:				
	PRICE LIST FORM NUMBER				
	AND/OR DATE				
3.	MANUFACTURER:				
	PRICE LIST FORM NUMBER				
	AND/OR DATE				
4.	MANUFACTURER:				
	PRICE LIST FORM NUMBER				
	AND/OR DATE				
5.	MANUFACTURER:				
	PRICE LIST FORM NUMBER				
	AND/OR DATE				
6.	MANUFACTURER:				
	PRICE LIST FORM NUMBER				
	AND/OR DATE				

APPROVED BY:

DATE: 5/28/04

Jesus M. Jarama

CITY OF EL PASO BID TABULATION

BID TITLE: WATEROUS PROPRIETARY PARTS BID DATE: MAY 19, 2004		BID # 2004-177 DEPARTMENT: FIRE		
	DACO FIRE EQUIPMENT, INC. LUBBOCK, TEXAS	FIRST IN, INC. PHOENIX, AZ	NATIONAL WATERWORKS LAS CRUCES, NM	SPECIAL EQUIPMENT SERVICES, INC. KAUFMAN, TX
<p>THE CITY AT ITS SOLE DISCRETION MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS.</p> <p>BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:</p> <p>ONE ADDITIONAL YEAR AT THE SAME UNIT PRICES, IF THE OPTION IS EXERCISED WITHIN:</p> <p>TWO ADDITIONAL YEARS AT THE SAME UNIT PRICES, IF THE OPTION IS EXERCISED WITHIN:</p> <p>A. ONE YEAR FROM DATE OF AWARD OF THE CONTRACT.</p> <p>B. TWO YEARS FROM DATE OF AWARD OF THE CONTRACT.</p> <p>C. NO OPTION OFFERED.</p>	<div><input type="checkbox"/></div> <div><input checked="" type="checkbox"/></div> <div>YES <input type="checkbox"/> NO <input type="checkbox"/></div> <div>YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></div> <div><input type="checkbox"/></div>	<div><input type="checkbox"/></div> <div><input checked="" type="checkbox"/></div> <div>YES <input type="checkbox"/> NO <input type="checkbox"/></div> <div>YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></div> <div><input type="checkbox"/></div>	<div><input type="checkbox"/></div> <div><input type="checkbox"/></div> <div>YES <input type="checkbox"/> NO <input type="checkbox"/></div> <div>YES <input type="checkbox"/> NO <input type="checkbox"/></div> <div><input checked="" type="checkbox"/></div>	<div><input checked="" type="checkbox"/></div> <div><input type="checkbox"/></div> <div>YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></div> <div>YES <input type="checkbox"/> NO <input type="checkbox"/></div> <div><input type="checkbox"/></div>
PAYMENT TERMS:	NET - 30 DAYS 14 - 28 CONSECUTIVE CALENDAR DAYS	NET - 30 DAYS 1 - 14 CONSECUTIVE CALENDAR DAYS	NET - 30 DAYS 5 - 10 CONSECUTIVE CALENDAR DAYS	NET - 30 DAYS FIVE CONSECUTIVE CALENDAR DAYS
BIDDER'S PROMISED DELIVERY: IF THE BIDDER DOES NOT SPECIFY AN EARLIER DELIVERY, THE CITY'S REQUIRED DELIVERY SHALL PREVAIL. A DELIVERY DATE LATER THAN THE CITY'S REQUIRED DELIVERY MAY CAUSE FOR THE REJECTION OF THE BID.				

APPROVED BY:

DATE: 5/28/04

Jesus M. Juarez

CITY OF EL PASO BID TABULATION

BID TITLE: WATEROUS PROPRIETARY PARTS

BID DATE: MAY 19, 2004

BID # 2004-177

DEPARTMENT: FIRE

	WATEROUS COMPANY SOUTH ST. PAUL, MN			
PRICE ADJUSTMENT FACTOR				
ITEM DESCRIPTION	NET <u>OR</u> % DISCOUNT <u>OR</u> % MARKUP	NET <u>OR</u> % DISCOUNT <u>OR</u> % MARKUP	NET <u>OR</u> % DISCOUNT <u>OR</u> % MARKUP	NET <u>OR</u> % DISCOUNT <u>OR</u> % MARKUP
ITEM 1. <u>WATEROUS PROPRIETARY PARTS</u>	NET <input type="checkbox"/> - 10% DISCOUNT <input checked="" type="checkbox"/> + _____ % MARKUP <input type="checkbox"/>	NET <input type="checkbox"/> - _____ % DISCOUNT <input type="checkbox"/> + _____ % MARKUP <input type="checkbox"/>	NET <input type="checkbox"/> - _____ % DISCOUNT <input type="checkbox"/> + _____ % MARKUP <input type="checkbox"/>	NET <input type="checkbox"/> - _____ % DISCOUNT <input type="checkbox"/> + _____ % MARKUP <input type="checkbox"/>
Discount/Mark-up proposed from the <u>WATEROUS</u> Price List [OR Catalog] [Manufacturer or Brand Name]				
LIST NUMBER: _____ DATED: _____ as supplemented, for any quantity as needed.				
FROM PRICE LIST FOR MARKETING LEVEL:				
WHOLESALE <input type="checkbox"/> DISTRIBUTOR <input type="checkbox"/> JOBBER <input type="checkbox"/> DEALER <input type="checkbox"/> RETAILER <input type="checkbox"/> [OTHER] <u>MANUFACTURER</u> <input checked="" type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> MANUFACTURER	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

APPROVED BY:

Jesus M. Jarama

DATE:

5/28/04

CITY OF EL PASO BID TABULATION

BID TITLE: WATEROUS PROPRIETARY PARTS BID DATE: MAY 19, 2004					BID # 2004-177 DEPARTMENT: FIRE
WATEROUS COMPANY SOUTH ST. PAUL, MN					
PRICE ADJUSTMENT FACTOR					
ITEM DESCRIPTION	NET OR % DISCOUNT OR % MARKUP	NET OR % DISCOUNT OR % MARKUP	NET OR % DISCOUNT OR % MARKUP	NET OR % DISCOUNT OR % MARKUP	
ITEM MANUFACTURER'S PRICE LIST IDENTIFICATION:					
1.	MANUFACTURER:	WATEROUS			
	PRICE LIST FORM NUMBER	F1076-D			
	AND/OR DATE	February 1, 2004			
2.	MANUFACTURER:				
	PRICE LIST FORM NUMBER				
	AND/OR DATE				
3.	MANUFACTURER:				
	PRICE LIST FORM NUMBER				
	AND/OR DATE				
4.	MANUFACTURER:				
	PRICE LIST FORM NUMBER				
	AND/OR DATE				
5.	MANUFACTURER:				
	PRICE LIST FORM NUMBER				
	AND/OR DATE				
6.	MANUFACTURER:				
	PRICE LIST FORM NUMBER				
	AND/OR DATE				

APPROVED BY:

DATE: 5/28/04

Jesus M. Juarez

CITY OF EL PASO BID TABULATION

BID TITLE: WATEROUS PROPRIETARY PARTS BID DATE: MAY 19, 2004		BID # 2004-177 DEPARTMENT: FIRE	
	WATEROUS COMPANY SOUTH ST. PAUL, MN		
THE CITY AT ITS SOLE DISCRETION MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS. BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR: ONE ADDITIONAL YEAR AT THE SAME UNIT PRICES, IF THE OPTION IS EXERCISED WITHIN:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TWO ADDITIONAL YEARS AT THE SAME UNIT PRICES, IF THE OPTION IS EXERCISED WITHIN:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
A. ONE YEAR FROM DATE OF AWARD OF THE CONTRACT.	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
B. TWO YEARS FROM DATE OF AWARD OF THE CONTRACT.	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
C. NO OPTION OFFERED.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PAYMENT TERMS:	NET - 30 DAYS		
BIDDER'S PROMISED DELIVERY:	5 CONSECUTIVE CALENDAR DAYS (ONLY IF THE ITEM(S) ORDERED ARE AVAILABLE IN STOCK)		
IF THE BIDDER DOES NOT SPECIFY AN EARLIER DELIVERY, THE CITY'S REQUIRED DELIVERY SHALL PREVAIL. A DELIVERY DATE LATER THAN THE CITY'S REQUIRED DELIVERY MAY CAUSE FOR THE REJECTION OF THE BID.			
BIDS SOLICITED: 19		BIDS RECEIVED: 5	BIDS LOCAL: 6
		NO BID: 1	

APPROVED BY: *Jesse M. Juarez*
 DATE: *5/28/04*

AMERICAN FLOW CONTROL
300 JOHN E CARROLL AVE. E
SOUTH ST. PAUL, MN 55075

DACO FIRE EQUIPMENT INC.
201 AVE. R
LUBBOCK, TX 79408

FIRST IN, INC.
6400 AIRPORT RD., SUITE H
EL PASO, TX 79925

FIRST IN INC.
21442 N CENTRAL AVE.
PHOENIX, AZ 85024

MILE-HI FIRE EQUIPMENT
901 EAST 68TH AVENUE
DENVER, CO 80229

MILE-HI T FIRE EQUIPMENT
1100 B NORTH INDUSTRIAL
ROUND ROCK, TX 78681

SPECIAL EQUIPMENT SERVICE
P O BOX 288
KAUFMAN, TX 75142

WATEROUS COMPANY
125 HARDMAN AVENUE SOUTH
SOUTH ST. PAUL, MN 55075-2456

ALVIN BODIES
P O BOX 865
ALVIN, TX 77512

BLUE EAGLE INDUSTRIES, INC.
ATTN: DAVID THORNTON
2536 YOUNG DRIVE
HAYMARKET, VA 20169

STOCKTON EQUIPMENT SUPPLIES
4513 CEYLON DR.
EL PASO, TX 79925

FASTENAL COMPANY
11501 ROJAS DR., SUITE E
EL PASO, TX 79936

C L NORTH
5355 EL PASO DRIVE
EL PASO, TX 79905

TRUCK ENTERPRISES
13675 GATEWAY WEST BLVD
EL PASO, TX 79926

AMERICAN FLOW CONTROL A DIV. OF
AMERICAN CAST IRON PIPE
P O BOX 2727/ 1501 31ST STREET N
BIRMINGHAM, AL 35202

MOTION INDUSTRIES, INC.
901 TONY LAMA ST., SUITE 4
EL PASO, TX 79915

FIRE APPARATUS SPECIALIST
ATTN: PAUL KLING
P O BOX 112/1215 MISSISSIPPI
SOUTH HOUSTON, TX 77587-0112

ROAD MACHINERY CO.
ATTN: ROB BLAUROCK
3285 E 44TH STREET
TUCSON, AZ 85713

PEP EXPRESS PARTS
ATTN: JOSE E. RAZO
309 AVENUE MIRADOR
ST. TERESA, NM 88008

BID INFORMATION SERVICE
(ALL BIDS ARE ADVERTISED)

BID NET PROCESSING CENTER
PO BOX 5600
ALBANY, NY 12205

GREATER EL PASO CHAMBER OF COMMERCE
ONE CIVIC CENTER PLAZA
EL PASO, TX. 79901

EL PASO HISPANIC CHAMBER OF COMMERCE
2829 MONTANA AVE, B-100
EL PASO, TX 79903

EL PASO TIMES NEWSPAPER
CLASSIFIED / LEGAL SECTION
PO BOX 20
EL PASO, TX 79999

CONTRACT OPPORTUNITY CENTER
4791 N. MESA
EL PASO, TX 79902

SAM'S CLUB
7970 NORTH MESA
EL PASO ,TX 79932

SUBCONTRACTORS ASSOCIATION
PO BOX 3612
EL PASO, TX 79923

COMMERCE BUSINESS WEEKLY
2626 NORTHEAST # 103
EL PASO, TX 79902

BLACK CHAMBER OF COMMERCE
ONE CIVIC CENTER PLAZA
EL PASO, TX 79901